

HIV Ireland Job Description

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| Job Title: | Client Support Worker |
| Organisation: | HIV Ireland |
| Responsible to: | Community Support Manager |
| Salary: | Grade V, commencing point 1 (€40,209) |
| Location: | Dublin |

Job Overview:

To undertake support work with people living with HIV, and people affected by HIV in Ireland.

Main Responsibilities and Duties:

1. Advocating on behalf of clients by liaising with professionals from both statutory and non-statutory agencies.
2. Supporting those living with, and affected by, HIV.
3. Providing information on HIV and Sexual Health to people living with HIV and to the general public.
4. Providing outreach and HIV and STI testing services in liaison with the Manager.
5. Referring clients to other organisations where appropriate.
6. Assisting the Manager with specific Community Support projects when required.
7. Keeping and updating files and statistical data.
8. Participating in relevant internal and external meetings.
9. Participating in conferences and workshops.
10. Participating in on-site and external training.
11. Reporting work carried out to Manager.
12. Carrying out any of the duties which fall within the broad spirit, scope, and purpose of HIV Ireland

Skills and Knowledge

1. An understanding of the health and social issues affecting people living with, or affected by HIV.
2. An ability to work with people from a wide range of backgrounds in a variety of settings in a respectful and empowering way.
3. The ability to work as part of a team and in partnership with other organisations and individuals.
4. Experience of working with people in a community setting.
5. Experience/qualification in counselling is desirable.
6. A strong and full commitment to confidentiality.
7. Excellent organisation, communication, and writing skills.

This role will require a degree of flexibility as it can involve some evening and weekend work.